

## Statistical Process Control Workshop

**A.** Go to [www.PrimaryCareInformatics.co.uk](http://www.PrimaryCareInformatics.co.uk) to obtain the **Statistical Process Control (SPC) Chartbuilder**.

Download SPC builder v2.04 Installer and XY Chart Labeller for Microsoft Excel.

Install the SPC Builder

Install the Chart Labeller. To do this:

1. Start the XY chart labeller Installer
2. Make a note of file path the installer states it will install to (usually C:programs:AppsPro:Chart labeller)
3. Complete the installation
4. Open Excel and select the Tools Menu
5. Select Add-ins
6. If Chart Labeller does not appear on the list click Browse
7. Locate the chart labeller using the file path you noted in 2 above
8. Select the labeller and press open (bottom right corner of box)
9. Go back to the Tools menu and tick the box next to the chart labeller (NB if chart labeller doesn't appear when you go back to the Tools menu, close and re-open Excel and look at the menu again)

**B.** Go to [www.skills4change.org](http://www.skills4change.org) for **BCP chart 400** (NB do not follow link to new website).

Scroll to bottom of page which appears. There is a box headed Non-registered users. Download the file Excel Run and SPC Charting Tool

If looking at the BCP charts prior to arrival it should be opened as read only and **NOT** saved on closing.